



Audit of Office of County Probation – DAVID Usage

Inspector General Department

Gary J. Cooney, Clerk of the Circuit Court & Comptroller

Audit Report

Terri W. Freeman, CPA, CIA, CISA, CRMA

Inspector General

Audit Conducted by:

Kristine Donnelly
Staff Auditor/Data Analyst

Velia Muruaga
Manager

Report No. BCC – 246

March 06, 2026



Inspector General Department

Office of Gary J. Cooney

*Clerk of the Circuit Court and Comptroller
550 West Main Street, Post Office Box 7800
Tavares, Florida 32778-7800
Phone: (352) 253-4930 Fax: (352) 742-4534*

Date: March 06, 2026

To: Board of County Commissioners

Subject: Audit of Office Of County Probation – 2025 DAVID Usage

Board of County Commissioners,

No instances of misuse were identified during the audit of the Office of County Probation's access to the Florida Department of Highway Safety and Motor Vehicles' Driver and Vehicle Information Database (DAVID).

We extend our appreciation to the County Probation Division for their cooperation and assistance during this audit.

Respectfully submitted,

Terri W. Freeman
Inspector General

cc: Gary J. Cooney, Clerk of the Circuit Court & Comptroller
Denise Bell, Chief Deputy Clerk
Jennifer Barker, County Manager
Tommy Carpenter, Assistant County Manager
Ashley Henry, Chief Probation Officer, Office of County Probation

Background

DAVID is a tool utilized by law enforcement and criminal justice officials to access current driver records and vehicle information. The Office of County Probation utilizes DAVID to obtain information regarding probationer identification, driver's license validity, and vehicle ownership. Compliance with the MOU mandates professional conduct in using DAVID and continuous review of user activity. Incidents of misuse must be promptly reported to the Florida Department of Highway Safety and Motor Vehicles.

Objective and Scope

The objective of the audit was to assess whether internal controls are sufficient to protect personal data obtained from DAVID from unauthorized access, distribution, use, modification, or disclosure. The audit covered the period from January 1, 2025, through December 31, 2025, in accordance with the Memorandum of Understanding (MOU) HSMV-0898-22 between the Florida Department of Highway Safety and Motor Vehicles and the Office of County Probation.

Scope Limitation

The MOU requires that DAVID be accessed only for business purposes. To assess compliance to this requirement, auditors review the hours staff access the system. However, because employees are required to record only the duration, not the exact timing, of their lunch breaks, auditors cannot determine whether DAVID access occurred during an employee's actual lunch period. This limits the ability to fully verify compliance with the requirement that DAVID be used only during official working hours. Access outside all other non-working hours can still be reliably assessed.

Conclusion

Overall, the internal controls are well-designed and functioning as intended.