



Clerk of the Circuit Court & Comptroller

Office of Gary J. Cooney, Clerk & Comptroller

P.O. Box 7800 • 550 W. Main St. • Tavares, FL 32778-7800 • www.LakeCountyClerkFL.gov

PREMARITAL PREPARATION COURSE PROVIDER

Instructions for How to Register

1. Read Florida Statue 741.0305.

741.0305 Marriage fee reduction for completion of premarital preparation course.--

(1) A man and a woman who intend to apply for a marriage license under s. 741.04 may, together or separately, complete a premarital preparation course of not less than 4 hours. Each individual shall verify completion of the course by filing with the application a valid certificate of completion from the course provider, which certificate shall specify whether the course was completed by personal instruction, videotape instruction, instruction via other electronic medium, or a combination of those methods. All individuals who complete a premarital preparation course pursuant to this section must be issued a certificate of completion at the conclusion of the course by their course provider. Upon furnishing such certificate when applying for a marriage license, the individuals shall have their marriage license fee reduced by \$32.50.

(2) The premarital preparation course may include instruction regarding:

(a) Conflict management.

(b) Communication skills.

(c) Financial responsibilities.

(d) Children and parenting responsibilities.

(e) Data compiled from available information relating to problems reported by married couples who seek marital or individual counseling.

(3)(a) All individuals electing to participate in a premarital preparation course shall choose from the following list of qualified instructors:

1. A psychologist licensed under chapter 490.

2. A clinical social worker licensed under chapter 491.

3. A marriage and family therapist licensed under chapter 491.

4. A mental health counselor licensed under chapter 491.

5. An official representative of a religious institution which is recognized under s. 496.404(19), if the representative has relevant training.

6. Any other provider designated by a judicial circuit, including, but not limited to, school counselors who are certified to offer such courses. Each judicial circuit may establish a roster of area course providers, including those who offer the course on a sliding fee scale or for free.

(b) The costs of such premarital preparation course shall be paid by the applicant.

(4) Each premarital preparation course provider shall furnish each participant who completes the course with a certificate of completion specifying the name of the participant and the date of completion and whether the course was conducted by personal instruction, videotape instruction, or instruction via other electronic medium, or by a combination of these methods.

(5) All area course providers shall register with the clerk of the circuit court by filing an affidavit in writing attesting to the provider's compliance with the premarital preparation course requirements as set forth in this section and including the course instructor's name and qualifications, including the license number, if any, or, if an official representative of a religious institution, a statement as to relevant training. The affidavit shall also include the addresses where the provider may be contacted.

2. Complete the required attached affidavit "Registration Affidavit for Premarital Preparation Course Provider" and sign it before the Clerk of the Court, a Deputy Clerk, or a Notary Public.
3. Return the completed affidavit to: Lake County Clerk of the Circuit Court and Comptroller, Attn: Marriage License Section, 550 W. Main St., P. O. Box 7800, Tavares, FL 32778
4. Upon receipt of the affidavit and review by the Clerk, your name will be added to the register of course providers.
5. Questions may be directed to the above stated address or by telephone: 352-253-2650.

REGISTRATION AFFIDAVIT FOR PREMARITAL PREPARATION COURSE PROVIDER

(Chapter 98-403, Laws of Florida)

STATE OF FLORIDA
COUNTY OF LAKE

Before me, the undersigned authority, personally appeared the individual designated as "Affiant" in Paragraph 1 of this affidavit, and after first being duly cautioned and sworn, the said Affiant deposes and states as follows:

1. Affiant's name is: _____
2. Affiant's business/church name is: _____
3. Affiant's business address is: _____
4. Business phone number is: _____
5. Affiant's home address is: _____
6. Home phone number is: _____
7. Affiant is the provider of a premarital preparation course as prescribed by Chapter 98-403, Laws of Florida.
8. The premarital preparation course instructor's name is: _____
9. The premarital preparation course instructor's qualifications are as follow (check applicable qualification(s) and provide license number where indicated):
 - a. ☐ Psychologist licensed under Chapter 490, Florida Statutes. License No.: _____
 - b. ☐ Clinical social worker licensed under Chapter 491, Florida Statutes. License No.: _____
 - c. ☐ Marriage and family therapist licensed under Chapter 491, Florida Statutes. License No.: _____
 - d. ☐ Mental health counselor licensed under Chapter 491, Florida Statutes. License No.: _____
 - e. ☐ Official representative of a religious institution recognized under Florida Statutes 496.404(19). This official has had the following relevant training: _____
 - f. ☐ A provider designated in writing by a chief judge of a judicial circuit.
10. Affiant has complied with the premarital preparation course requirement as set forth in section 741.0305, Florida Statutes (1998).
11. Affiant is executing and filing this affidavit with the Lake County Clerk of the Circuit Court & Comptroller to comply with the registration requirements for providers of premarital preparation courses per Florida Statute 741.305(1998).

FURTHER AFFIANT SAYETH NAUGHT.

Affiant

Sworn to or affirmed and subscribed before me by means of ☐ physical presence or ☐ online notarization this _____ day of _____, 20_____,
by _____ (Name of Person Signing).

NOTARY PUBLIC or DEPUTY CLERK

(Print, type, or stamp commissioned name of notary or clerk.)

☐ Personally known or ☐ Produced identification of _____.