



Clerk of the Circuit Court & Comptroller

Office of Gary J. Cooney, Clerk & Comptroller

P.O. Box 7800 • 550 W. Main St. • Tavares, FL 32778-7800 • www.LakeCountyClerkFL.gov

Phone: (352) 253-2600 • Fax: (352) 253-2616 • Email: RecordingDivision@LakeCountyClerkFL.gov

REQUEST FOR SOCIAL SECURITY OR ACCOUNT NUMBER REMOVAL

(per Florida Statute 119.0714(3))

This document is used to request the removal of social security, bank account, debit, charge, or credit card numbers from official records on the Clerk's website. The request must be legibly written, signed, and delivered in-person, by mail, fax, or email to the Clerk. The request must specify the document and page number, where the number is located, and the social security, bank account, debit, charge, or credit card number to be removed. No fee is charged for this service.

Complete and return to: Lake County Clerk of the Circuit Court & Comptroller, Recording Section, 550 W. Main St., P.O. Box 7800, Tavares, FL 32778-7800, by fax to (352) 253-2616, or email RecordingDivision@LakeCountyClerkFL.gov.

Date: _____ Phone No. (Optional): _____

Name of Holder of SSN or Account Number: _____

Relationship to Requester: ☐ Self

☐ Attorney: _____

☐ Legal Guardian: _____

For Redaction/Removal of SSN or Account Number* from an Official Record image on a publicly-available internet website, provide the following:

Instrument Number	Book and Page Number	Document Type
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

*includes complete bank account, debit, charge, or credit card number

Signature: _____

FOR OFFICIAL USE ONLY:

Date Request Received: _____ Date Request Completed: _____

Clerk Processing Request: _____