

**VENDOR APPLICATION  
CLERK OF THE CIRCUIT COURT AND COMPTROLLER  
LAKE COUNTY, FLORIDA**

[www.lakecountyclerkfl.gov](http://www.lakecountyclerkfl.gov)

The following constitutes a request by the applicant to be placed on a list of suppliers who may be tendered solicitations to furnish materials/services to the Clerk of the Circuit Court and Comptroller, Lake County, Florida. Return this application to:

CLERK OF THE CIRCUIT COURT AND COMPTROLLER  
PURCHASING OFFICE

550 West Main Street  
Post Office Box 7800

Tavares, FL 32778-7800

Phone: 352-253-2638 Fax: 352-253-2644

[purchasing@lakecountyclerkfl.gov](mailto:purchasing@lakecountyclerkfl.gov)

**COMPANY NAME AND ADDRESS:**

**MAILING ADDRESS:**

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**COMPANY PHONE:**

**COMPANY FAX:**

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**COMPANY WEB ADDRESS:**

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**TYPE OF ORGANIZATION:**

Individual

Partnership

Corporation

**YEARS IN BUSINESS:** \_\_\_\_\_

**FEDERAL ID #:** \_\_\_\_\_

**NAMES OF PERSON(S) IN YOUR ORGANIZATION  
AUTHORIZED TO SIGN BIDS, OFFERS, AND CONTRACTS IN YOUR NAME**

**NAME:**

**TITLE:**

**PHONE #:**

**FAX #:**

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**YOUR TYPED NAME:**

**SIGNATURE:**

**DATE:**

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**PURCHASING USE ONLY**

**Vendor #** \_\_\_\_\_

**Date Entered** \_\_\_\_\_

**Entered By** \_\_\_\_\_

**Mark (X) the following listed goods/services on which you desire to bid.** If goods and services listed do not cover your good or service, or the commodity category is too general, please attach a statement describing your good or service. Brochures or catalogues would also be helpful.

**GOODS:**

- 045-00 Appliances & Equipment, non-commercial
- 070-00 Automotive Vehicles & Related Transportation Equipment
- 080-00 Badges, Emblems, Name Tags and Plates – Identification
- 195-00 Clocks, Timers, & Watches
- 200-00 Clothing & Apparel
- 204-00 Computer Hardware & Peripherals
- 204-93 Data Processing Systems
- 207-00 Computer Accessories & Supplies
- 208-00 Computer Software
- 250-00 Data Processing Cards & Paper
- 265-00 Draperies, Curtains & Upholstery
- 285-00 Electrical Equipment & Supplies
- 287-00 Electronic Components, Replacement Parts & Accessories
- 310-00 Envelopes, Plain or Printed
- 340-00 Fire Protection Supplies
- 345-00 First Aid & Safety Equipment
- 350-00 Flags, Flagpoles, Banners, & Accessories
- 360-00 Floor Covering
- 395-00 Forms, Continuous: Paper, Forms Labels & Folders
- 425-00 Furniture: Office
- 445-00 Hand Tools, Accessories & Supplies
- 450-00 Hardware & Related Items
- 515-00 Lawn Maintenance Equipment & Parts
- 560-00 Material Handling & Storage Equipment
- 575-00 Microfiche & Microfilm Equipment & Supplies
- 578-00 Miscellaneous Products
- 600-00 Office Machines Equipment & Accessories
- 620-00 Office Supplies, Miscellaneous
- 645-00 Paper, Office
- 655-00 Photographic Equipment & Supplies
- 691-00 Printing, General

- 715-00 Publications & Audio Visual Materials
- 725-00 Radio, Telecommunications Equipment & Accessories
- 801-00 Signs & Related Supplies
- 803-00 Sound Systems, Components & Accessories
- 840-00 Television Equipment & Accessories
- 880-00 Visual Education Equipment & Supplies

**SERVICES:**

- 915-00 Communications & Media Related Services
- 918-00 Consulting Services
- 918-28 Computer Hardware Consulting
- 918-29 Computer Software Consulting
- 918-30 Computer Network Consulting
- 918-49 Finance/Economics Consulting
- 918-58 Governmental Consulting
- 918-75 Management Consulting
- 920-00 Data Processing Services & Software
- 924-00 Educational Services
- 928-00 Equipment Maintenance: Automobiles, Trucks, Trailers
- 931-00 Equipment Maintenance: Furniture
- 939-00 Equipment Maintenance: Office Machines, Photographic, and Radios/Televisions
- 939-15 Equipment Maintenance: Calculators
- 939-21 Equipment Maintenance: Computers, Data Processing Equipment
- 939-27 Equipment Maintenance: Copy Machines
- 939-54 Equipment Maintenance: Microfilm & Microfiche Equipment
- 939-87 Equipment Maintenance: Typewriters
- 946-33 Debt Collection Services
- 952-00 Human Services
- 953-00 Insurance, All Types
- 958-00 Management Services
- 961-53 Marketing Services
- 966-00 Printing & Related Services
- 966-71 Paper Shredding
- 975-00 Rental or Lease of Equipment